

1 **ENROLLED**

2 **H. B. 4002**

3  
4 (By Delegates Morgan, Stephens, Hatfield,  
5 Hartman, Staggers and Talbott)

6  
7 [Passed March 6, 2012; in effect ninety days from passage.]  
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10 AN ACT to amend and reenact §30-1-2a of the Code of West Virginia,  
11 1931, as amended, relating to annual seminar requirements for  
12 professional licensing boards.

13 *Be it enacted by the Legislature of West Virginia:*

14 That §30-1-2a of the Code of West Virginia, 1931, as amended  
15 be amended and reenacted to read as follows:

16 **ARTICLE 1. GENERAL PROVISIONS APPLICABLE TO ALL STATE BOARDS OF**  
17 **EXAMINATION OR REGISTRATION REFERRED TO IN CHAPTER.**

18 **§30-1-2a. Required orientation session.**

19 (a) The Auditor shall provide at least one seminar each year  
20 for state licensing boards to inform the boards of the duties and  
21 requirements imposed by state law and rules. All state agencies  
22 shall cooperate with and assist in providing the seminar if the  
23 Auditor requests.

24 (b) The seminar may include the following topics:

25 (1) Powers and duties of the boards and board members;

- 1       (2) The financial procedures for boards;
- 2       (3) Purchasing requirements;
- 3       (4) Open meeting requirements;
- 4       (5) Ethics;
- 5       (6) Rule-making procedures;
- 6       (7) Procedures for the handling of complaints, investigations
- 7 and administrative hearings;
- 8       (8) Disciplinary actions available to boards;
- 9       (9) Records management procedures;
- 10       (10) Annual reports; and
- 11       (11) Any other topics the Auditor determines necessary or
- 12 informative.

13       (c) (1) The board members and the executive director or the

14 chief financial officer of a board newly created under the

15 provisions of this chapter shall attend a seminar provided under

16 this section within one year of the creation of the board.

17       (2) The chairperson, the executive director or the chief

18 financial officer of the board shall annually attend a seminar

19 provided under this section.

20       (3) Each board member shall attend at least one seminar

21 provided under this section during each term of office.

22       (d) The Auditor may charge a registration fee for the seminar

23 to cover the cost of providing the seminar. The fee may be paid

24 from funds available to a board and a board may approve an expense

1 reimbursement for the attendance of its members, executive director  
2 and the chief financial officer of the board.

3 (e) Prior to January 1 of each year, the Auditor shall provide  
4 to the chairs of the Joint Standing Committee on Government  
5 Organization a list of:

6 (1) The names and titles of the persons who attended the  
7 seminar;

8 (2) The boards represented; and

9 (3) The number and dates of the seminars offered by the  
10 Auditor during the previous year.

11 (f) Ex officio members who are elected or appointed state  
12 officers or employees and members of boards that have purely  
13 advisory functions with respect to a department or agency of the  
14 state are exempt from the requirements of this section.